

REGISTERING YOUR SCHOOL

Dear School Administrator,

This year's 5K race and College Fair will be held on May 11, 2017 at Grant Park's Upper Hutchinson Field, at the corner of Balbo and Columbus. The school bus unloading zone will be on Columbus Drive and a parking area for buses will be designated on Columbus and/or Balbo.

Below is a list of the materials that you will need to register your students for the 2017 5K March to College. Scroll further into this packet to find the documents themselves.

**Student Registration
Form and Waiver**

Each student must have a registration form filled out and signed by a parent or guardian. The form must be returned to the school. **The school will hold onto all Student Registration Forms and present them on the day of the event** at the appropriate check-in counter. Student registrations are \$12.85 each if paid by March 1st. Price is \$20 starting March 2nd and there's no guarantee student will receive a tee shirt for registrations and payments received after April 5th.

**Chaperone Registration
Form and Waiver**

Chaperones must also fill out the registration form and sign the waiver. Chaperones and administrators are not charged a registration fee.

**Master List of Registrants
(students and
chaperones)**

As registration forms are returned to the school, information from each should be transferred to a spreadsheet. Information can be entered manually on the sheets below, or you can use the sheets below as a template for setting up your own spreadsheet in .xls. The Master List of participants from your school must be e-mailed or mailed to us by **March 1, 2017** for the discounted rate or otherwise by **April 5, 2017**.

In addition, we are providing a sample **letter to parents** you can use in communicating with students' parents about March to College.

Lastly, if you are a CPS school, please note **Center for Companies That Care is a CPS Strategic Source Vendor. The Vendor Number is 12667.**

We look forward to hosting your school at March to College 2017!

Cynthia Cobb
Program Director

PUT ON YOUR RUNNING SHOES

Join us for the 5th Annual March to College 5K Race and College Fair

Do you want to put your child on a path to college? Encouragement from an early age will increase the probability that your child will go to college. For many Chicagoland students, the March to College and College Fair is the first step on the path to college.

The March to College is sponsored by 501(c)(3) nonprofit, Center for Companies That Care. It includes an All-Ages College Fair followed by a 5K fun run/walk. The college fair allows Chicagoland students - K through 12 - an opportunity to meet college reps from across the region who are eager to show kids of all ages that college is within reach for them.

In addition to the race and college fair, there will be food, activities, and prizes, all designed to inspire and motivate your child.

Come March to College with us!
Thursday, May 11th Grant Park Chicago
(Upper Hutchinson Field on the corner of Columbus and Balbo)



1:00 Registration
2:00 College Fair – 5:00 Race Kickoff
Fun throughout the day!

Each student registration is \$12.85 until March 1st. If you would like to participate with your child, family registrations are \$30. To receive the discounted price of \$12.85/student, payment in full must be received online or via check by **March 1, 2017**. Price is \$20/student starting **March 2nd**. Registration ends **April 5th**. Payment reserves your spot(s).

If you are unable to participate and would like to donate, please consider doing so because every \$20 donation pays for a student's participation in the 5K March to College who wouldn't otherwise be able to attend. To register or donate, go to www.companies-that-care.org/march-to-college.

For more information about the 5K March to College, visit our website or call us at 312-661-1010. We hope to see you there!

STUDENT REGISTRATION \$12.85*

Transfer information from each student's registration form to the spreadsheet below

*until March 1st with payment by that date, \$20 thereafter until April 5th

Student Information

Name

Phone Numbers

Cell:

Home:

Year of Birth

Emergency Contact

Name:

Relationship:

Phone Numbers of
Emergency Contact

Cell:

Home:

Work:

Free College Bound T-Shirt

Please select a shirt size and category based on where you are in your college journey.

Size:

Adult Small

Medium

Large

XL

Please note t-shirts are only guaranteed for student registrations paid for by April 5th. T-shirts for students registered after that date will be given t-shirts only if they are available.

Waiver and Release

You (or your parent/guardian if under age 18) must agree to this waiver to participate in the 5K March to College.

I acknowledge that running and/or walking a road race is a potentially hazardous activity and that I should not enter to run or walk unless I am medically able and properly trained. I agree to abide by any decision of a race official in respect to my ability to safely complete the course. Furthermore, I understand there are risks inherent in my participation, and I assume all such risks associated with running and walking in this event, including but not limited to: falls, contact with other participants, the effects of the weather (including low temperatures and/or wind chill), traffic, and conditions of the road. Having read this waiver and in consideration of my entry, I hereby for myself, heirs, executors, and administrators waive any and all claims I may have for damages against Center for Companies That Care, Chicago Running and Special Events Management, Special Events Management, the City of Chicago, the Chicago Park District, Lakeview Citizens Council, USATF, all sponsors and individuals associated with the event, their representatives and successors, and assignees for any and all injuries suffered by me in connection with this event, including pre- and post- race activities. I hereby grant permission to Center for Companies That Care, CSEM and its authorized agents to use my name, photographs, videotapes, motion pictures, and any other record of my participation in this event for any purpose. There will be a \$30.00 fee for all returned checks. Unfortunately, we are not able to provide refunds.

I understand and agree to the waiver and release. I am age 18 or older.

As the parent/guardian of the Participant named above, I understand and agree to the waiver and release.

Signature

Date:

Printed Name

CHAPERONE REGISTRATION FREE

Transfer information from each chaperone's registration form to the spreadsheet below

Chaperone Information

Name			
Phone Numbers	<i>Cell:</i>	<i>Home:</i>	
Year of Birth			
Emergency Contact	<i>Name:</i>	<i>Relationship:</i>	
Phone Numbers of Emergency Contact	<i>Cell:</i>	<i>Home:</i>	<i>Work:</i>

Free T-Shirt

Please select a shirt size and category based on where you are in your college journey. Please note Center for Companies That Care reserves the right to revise categories.

Size: Adult Small Medium Large XL

Category: College Graduate Go to College

Waiver and Release

You (or your parent/guardian if under age 18) must agree to this waiver to participate in the 5K March to College.

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I understand and agree to the waiver and release. I am age 18 or older.

As the parent/guardian of the Participant named above, I understand and agree to the waiver and release.

Signature

Date:

Printed Name



LIST OF STUDENT & CHAPERONE REGISTRANTS

Transfer information from each student's registration form to the spreadsheet below and return it by email or fax to Center for Companies That Care no later than April 5th.

	<u>Name of School</u>	<u>Type of School</u> K-5, Middle School, High School, etc.	<u>Last Name</u>	<u>First Name</u>	<u>Role</u> Please indicate Student or Chaperone	<u>Returned Waiver?</u> Yes or No?	<u>T Shirt Size</u> Adult S, M, L, XL	<u>College Status (for T-shirt)</u> College Bound, College Graduate, Go to College	<u>5K Participation</u> Yes or No?
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Please scan and email this form to cynthiacobb@companies-that-care.org. This form is due no later than April 5, 2017. In order to receive the early registration rate, payment must be received no later than March 1st.



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	K-5, Middle School, High School, etc.			Please indicate Student or Chaperone	Yes or No?	Adult S, M, L, XL	College Bound, College Graduate, Like College, Go to College	Yes or No?
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